

KENTUCKY BOARD OF CERTIFICATION OF ALCOHOL & DRUG COUNSELORS
BOARD MEETING MINUTES
January 8, 2008

A regular meeting of the Board of Certification of Alcohol and Drug Counselors was held at the Division of Occupations & Professions on January 8, 2008.

MEMBERS PRESENT

Michael Vance, Chair
Jean Keen, Vice Chair
Terry Reams
Patrick M. McKiernan
Chris Fajardo

OCCUPATIONS & PROFESSIONS STAFF

Karen Lockett, Board Administrator
Wendy Satterly, Division Supervisor

MEMBERS ABSENT

Martha Roberts Hardesty
William M. Sewell

OTHERS PRESENT

Diane Fleming – Board Attorney
Jane Oliver – Division of Mental Health & Substance Abuse
Steve Shannon, Executive Director - KARP

CALL TO ORDER

Mike Vance, Chairman called the meeting to order at 10:15 a.m.

MINUTES

The board reviewed the Minutes from November 13, 2007.

Mr. Reams made a motion to approve the amended minutes of the November 13, 2007 meeting. Mr. Fajardo seconded the motion. The motion carried.

FINANCIAL STATEMENT

The board reviewed the Financial Statement

Mr. Reams made a motion to approve the financial statement as submitted. Mr. McKiernan seconded the motion. The motion carried.

DIRECTOR'S REPORT

No Report

COMPLAINTS AND OTHER LEGAL MATTERS-MS. FLEMING

Complaint #0502 - Ongoing
Complaint #0601 - Ongoing
Complaint #0602 - Ongoing
Complaint #0704 - Ongoing

Mr. McKiernan made a motion to write a letter to KBI to get confirmation of the investigation on complaint #0601. Mr. Fajardo seconded the motion. The motion carried.

Mr. Reams made a motion for Ms. Fleming, Board Attorney to work with Mr. Hoppmann, Director to request a RFP proposal for a Investigator that would have (1) 10 years of post certification experience as a Certified Alcohol and Drug Counselor (2) Active Certification (3) 5 years of Supervisory experience and for the Certification being in Good standing in Kentucky.

OLD BUSINESS

The board reviewed the Internet version of the regulations.

Mr. Reams made a motion to put the Internet version of the regulations on the website until the board has approved the final versions. Mr. Fajardo seconded the motion. The motion carried.

Mr. Jeff Wilbee, President IC&RC stated to Mr. Vance, Chairman that if they were to compensate the Ky board that they would have to compensate all boards for a situation not of their making. To compensate only Kentucky or a couple of boards, a case could be made that IC&RC would be in non-compliance with the rules for federal income tax exempt organizations prohibiting them from providing "inurement" or any kind of special benefit or dividends to individual members. Mr. Wilbee did express that IC&RC is taking this unusual situation as a learning experience and will henceforth have contingent plans in case this emergency should ever happen again.

Mr. Michael Townsend, President of the Kentucky Association of Addiction Professionals (KAAP) submitted the names of three (3) candidates to be considered by Governor Steven L. Beshear for appointment to each of the five vacancies on the Board of Certification of Alcohol and Drug Counselors. A ballot for each vacant position was mailed to all currently certified alcohol and drug counselors in Kentucky.

Mr. Mike Townsend, President of the Kentucky Association of Addiction Professionals, mailed the board the invoice for the (2) mail outs to CADC members pursuant to: KRS 309.081. The invoice was itemized for the boards review.

Mr. McKiernan made a motion to approve to reimburse the Kentucky Association of Addition Professions for the expenses for two (2) mail outs to all CADC members to inform them of the reappointments to and vacancies on the board shall be filled by the Governor from a list of three (3) names for each position that shall be submitted by the Kentucky Association of Addiction Professionals. Mr. Reams seconded the motion. The motion carried.

NEW BUSINESS

Mr. Steven Shannon, Executive Director from Kentucky Association of Regional Mental Health & Mental Retardation Programs discussed with the board that someone from KARP to attend board meetings occasionally to learn the application process and the turn around time to get approved for certification. Mr. Shannon explained to the board that many of the centers report significant delays in the credentialing and supervisory processes, compounded by a lack of communication regarding the candidates status while awaiting final approval.

Ms. Keen, Vice Chair responded to Mr. Shannon that the applicants to become Alcohol and Drug Counselors are being handled in a timely manner and that more Professors at the Universities need to prepare the students on how to apply and to make the application process as easy as possible.

The IC&RC Spring Conference will be in Cherry Hill, New Jersey from April 8-11, 2008.

Mr. Reams made a motion for the board members and administrator to attend the IC&RC spring conference April 8-11, 2008 in Cherry Hill, New Jersey. Mr. McKiernan seconded the motion. The motion carried.

Mary Jo Mather, Executive Director of IC&RC mailed the board the CPM release letter stating that for those member boards offering the AODA and/or AAODA credentials who will continue to administer the oral exam after the new written exams are available beginning with the June 2008 administration. The letter stated that should the board be required or desire to continue using the oral exam, the attached release letter must be completed and returned to the IC&RC Office prior to June 2008.

Mr. Reams made a motion that the beginning of June 2008 the board will no longer require the oral exam. New applicants will take the new comprehensive exam IC&RC exam. If you are currently in the application process and successfully complete the written exam, you may either take the Oral Exam or you may take the New Comprehensive exam. Beginning January 1, 2009 every applicant will be required to take the New Comprehensive Exam. Mr. Fajardo seconded the motion. The motion carried.

CADC CERTIFICATION STATUS REPORT

The board reviewed the status report. The certification status report reflects the following number of Certified Alcohol and Drug Counselors. Total: 689

APPLICATION REVIEW

Mr. Reams made a motion to approve all actions taken on applications for certification.

- Edwin B. Jenkins – Approved
- Jennene Quick – Approved
- Alison Rogers-Keith – Approved

PAGE THREE
MINUTES
JANUARY 8, 2008

- Debra Ferguson – Approved
- Greg Turner - Deferred

Mr. McKiernan seconded the motion. The motion carried.

CONTINUING EDUCATION

Mr. McKiernan made a motion to approve all actions taken on applications to provide continuing education.

- Dept of Psychology – Grief Issues in substance abuse counseling –Approved for 3.0 hours
- Div of Mental Health & Substance Abuse – CAPTASA Conference- Approved for 13.0 hours
- Ky River Community Care, Inc. – Women's issues in substance abuse treatment – Approved for 5.0 hours
- Qualah Counseling & Consulting – Successfully working with difficult client populations & their families: An integrated approach – Deferred for 6.0 hours
- Morton Center – Substance Abuse & Intimate relationships – Approved for 3.0 hours
- River Valley Behavioral Health – HIV/AIDS: An Overview – Approved for 3.0 hours
- Seven Counties Services, Inc. – Ethics/Dual relationship-clinical – Approved for 3.0 hours
- Seven Counties Services, Inc. – Parent Child, Interactional Therapy (PCIT) – Deferred for 3.0 hours
- Seven Counties Services, Inc. – SCS Training Instit-Medical necessity 102 – Approved for 3.0 hours
- Seven Counties Services, Inc. - Suicide Risk Assessment – Approved for 3.0 hours
- Transitions, Inc. – Trauma informed care in substance abuse treatment – Approved for 8.0 hours
- Volunteers of America – Pain Management: Assessment & Techniques – Approved for 6.0 hours
- Volunteers of America – Best practices in treating addiction and mental illness – Approved for 6.0 hours
- Volunteers of America – Cognitive Behavioral Therapy – Approved for 6.0 hours
- Volunteers of America – Working with Others: Allowing for change – Approved for 6.0 hours
- Volunteers of America – Hepatitis C & other sexually transmitted diseases – Approved for 6.0 hour
- Volunteer of America – Addiction 101 – Approved for 6.0 hours
- Volunteers of America – Death Education & Grief work – Approved for 6.0 hours
- Volunteers of America – Critical incident stress management – Approved for 6.0 hours
- Volunteers of America – Crisis Intervention Training - Approved for 6.0 hours
- Volunteers of America – Family roles in addiction & Co-dependency – Approved for 6.0 hours

Mr. Reams seconded the motion. The motion carried.

TRAVEL

Mr. McKiernan made a motion for approval of travel for today's meeting. Mr. Reams seconded the motion. The motion carried.

NEXT MEETING

February 5, 2008 at 10:00 a.m.

ADJOURNMENT

Being no further business to come before the Board, the meeting adjourned at 12:30 a.m.



Approved